

General Exhibitor

Attn:
Japan Drone 2016 Secretariat Office
 c/o Space Media Japan Co., Ltd.
 2F Kohsai-Kaikan Bldg., 5-1 Kojimachi, Chiyoda-ku
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To the Japan Drone 2016 Secretariat Office
 We accept the Exhibition Rules and wish to apply to exhibit as detailed below.

* Please give prompt notification if there is any change in company name, address, telephone number, officer in charge, etc. after submission of your application.

Date of application: Month Day Year

1. Exhibitor Information

Company/ Organization			
Address:	Postcode:	Tel:	
		Fax:	
Representative	Name:	Title:	
Website address:	http://		
Person in charge of Exhibit	Division:	Name:	Title:
Address of Person in Charge	Postcode:		
	Tel:	Fax:	E-mail
Joint Exhibitor	* This space may be left blank.		

2. Number of exhibit booths you wish to apply for and booth charges (Please indicate with a tick (✓) in the boxes below the types of booths you desire and fill in details in the appropriate columns.)

<input type="checkbox"/>	Standard Booth 3m x 3m space only <small>* System wall panels are not included. Installment of panels, booth decorations, and electrical work are undertaken by exhibitors at their expense.</small>	400,000 yen	_____ booths	_____ yen
<input type="checkbox"/>	Standard Booth + Packaged Booth Standard booth with 3m x 3m packaged booth <small>* Included in the packaged booth:</small> <ul style="list-style-type: none"> • System wall panels (height: 2.7m) • Carpet (x number of booths) • Sign with company name (1 per booth) • Spotlight (3 lights x the number of booths) • 100V 500W 2-pin plug wall socket (1 x number of booths) • Electrical trunk cable work and electricity charges (1kW x number of booths) • Reception counter (1 per booth) • Counter chair (1 set per booth) 	520,000 yen	_____ booths	_____ yen
<input type="checkbox"/>	Option Additional charge for corner booth (for interested applicants only)	30,000 yen		_____ yen
		Consumption tax (8%)		_____ yen
Exhibit Charges Total				_____ yen

After submission of your application, Congress Corporation will issue an invoice. Please deposit payment by the specified date.

3. Desired booth arrangement (Only when booking 4 booths or more. Please indicate with a tick the desired arrangement.)

(a) single-row booths 

(b) multiple-row booths 

4. Exhibit Plans (Please indicate the products and services you intend to exhibit by placing a tick in the appropriate boxes below.)

Unmanned Aircraft Systems and platforms

- (Applications & software Cameras & imaging systems Data & communications Development services & facilities)
 Ground control systems Material & production equipment Propulsion mechanisms & power systems Integration systems Navigation & guidance systems)
 Robotics technology Simulation training Other)

Services using Unmanned Aircraft Systems

- (Photography Research Security Surveying Distribution Agriculture Facility inspection Disaster management Other)

Other Services related to the drone market

- (Insurance Education Other)

To be completed by the Administrative Secretariat	Date received by Administrative Secretariat: Month Day
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1. Execution of rules

1-1. The Exhibitor (including Joint Exhibitor, the same shall apply hereinafter) shall comply with all of the rules stated below as well as all provisions (stated in part in the Rules for Exhibiting explained below) in the "Information about Exhibiting" and the "Exhibitors' Manual" provided by the Organizer. Any exhibitor the Organizer deems to have violated these may have its Exhibit Application rejected, its exhibit canceled, or may be ordered to remove or change its booth, display or decorations by the Organizer, irrespective of the timing. In such case, the Organizer shall not make public the grounds for its decision. Moreover, the Organizer shall not refund any payment made by the Exhibitor beforehand or compensate for any losses incurred by the Exhibitor or a related party due to removal of or changes to a booth, display, or decorations.

2. Exhibit application approval and agreement

2-1. After receipt of the Exhibit Application and the Organizer's deliberation, an Exhibit Agreement shall be deemed to have been concluded on the date of the exhibit's approval.
2-2. After the conclusion of an agreement, if false information is given on the Exhibit Application in regard to products or services to be exhibited, the Organizer may refuse to approve an exhibit even after the payment of exhibit booth charges. In such case, the Organizer shall not refund exhibit booth charges already paid.

3. Prohibition of booth subleasing, etc.

3-1. Without the approval of the Organizer, the Exhibitor may not engage in the subleasing, purchase/sale, exchange, or assignment of booths.

4. Joint exhibit

4-1. Two or more companies intending to exhibit in the same booth shall state the name of the Representative Exhibitor and the name of the Joint Exhibitor on the Exhibit Application. The Representative Exhibitor shall undertake all procedures.

5. Payment of exhibit booth charges

5-1. The Exhibitor must pay the exhibit booth charges according to its exhibit booth requirements by the specified date. The Organizer may cancel the Exhibit Agreement if payment is not made by the specified date. In such case, any exhibit booth charges already paid will not be refunded.

6. Cancellation of an exhibit

6-1. Cancellation after the conclusion of an Exhibit Agreement is not permitted in principle. However, the Organizer may permit cancellation when the Organizer believes it is unavoidable. In such case, the Exhibitor must pay cancellation charges according to the criteria below. Please note that the cancellation notice receipt date shall be the date the Organizer receives notice from the Exhibitor in writing.

- ◆ Until October 20, 2015: 50% of exhibit charges
- ◆ From October 21 until December 31: 80% of exhibit charges
- ◆ On or after January 1, 2016: 100% of exhibit charges

7. Exhibits

7-1. Exhibits are limited to the items stated in the section "Exhibit Products and Services" in the Exhibit Application form and items approved by the Organizer.
7-2. Exhibits the Organizer deems to be at variance with the objectives of the exhibition, dangerous goods, and items that contravene Japanese laws may not be exhibited. If such an exhibit appears, the Organizer shall immediately remove offending exhibit items or implement measures to have such exhibit removed. In such case, the Organizer shall not refund exhibit booth charges already paid.

8. Allocation of exhibit space

8-1. The Organizer shall decide on exhibit spaces based on the layout and shape of the booths determined by the Organizer according to prescribed procedures. The Exhibitor shall comply with the Organizer's decision.
8-2. The Exhibitor may not, under any circumstances, exchange, assign, or lease the exhibit space in whole or in part to another party.
8-3. The Organizer has the right to amend booth arrangements already announced when there is a cancellation of an Exhibit Application.

9. Submission of documents

9-1. After the Organizer's formal acceptance of the Exhibit Application, the Exhibitor shall deliver all documents the Organizer requests for submission by the specified date. If delivery is later than the specified date, the Organizer has the right to decide whether or not to proceed with execution of the Exhibit Application particulars.

10. Rules for exhibiting

10-1. Only companies, organizations, products and services, etc. stated in the Exhibit Application may be exhibited. The Exhibitor must notify the Organizer immediately if there is any amendment to details of the company/organization, products or services, etc. stated in the Exhibit Application.
10-2. Procedures for bringing in and taking out decorations and exhibit materials and for displaying these are stated in the "Exhibitors' Manual" provided by the Organizer, and the Exhibitor must comply with these.
10-3. The Exhibitor may not engage in display, advertising, and sales activities in passageways or locations other than its company's booth.
10-4. The Exhibitor is prohibited from engaging in conduct that may inconvenience other companies or nearby exhibits including but not limited to demonstrations that emit strong light, heat, odors or loud noise. The Organizer shall be the judge in regard to the presence of any interference or whether a demonstration, etc. is causing significant inconvenience to other companies, and may order its discontinuation or modification. The Exhibitor shall comply with any such instructions from the Organizer.
10-5. The Organizer has the right to cancel the Exhibitor's exhibit or reject a future Exhibit Application from the Exhibitor when the Organizer deems the Exhibitor has engaged in conduct that inconvenienced visitors or other exhibitors (including aggressive sales, soliciting, defamation, obstruction of business or other similar conduct) during the exhibition period or thereafter.
10-6. The Exhibitor shall comply with all fire prevention procedures as well as safety rules and administrative guidance applicable to the exhibition venue.
10-7. The Organizer shall not assume any responsibility for the provision of product services (spot transactions) involving the exchange of cash between exhibitor companies and exhibition visitors, business discussions, or contract details, etc. during the exhibition period or thereafter.
10-8. Entry to the exhibition by a person of junior high school age or younger is permitted only when accompanied by a guardian even if the said person is a party involved in an exhibition.

11. Restoration to original state

11-1. The Exhibitor shall restore its company's booth space to its original state after the end of the exhibition. If the Exhibitor fails to undertake restoration work, the Organizer will do so on behalf of the Exhibitor and the Exhibitor shall bear the necessary costs.

12. Change or cancellation of the exhibition

12-1. The Organizer has the right to change the date, shorten the period of, or cancel the holding of the exhibition in the event it deems the holding of the exhibition is difficult due to a force majeure including but not limited to a natural disaster, strike, terrorism, or control of an epidemic. In such case, the Organizer shall not assume any obligation for repayment or compensation of exhibit charges or costs required by the Exhibitor to exhibit.

13. Liability for damages

13-1. The Exhibitor shall compensate for all damages to the exhibition venue equipment or exhibition building or bodily injury to persons resulting from the carelessness or other conduct of the Exhibitor itself or its agent.

14. Exhibition of overseas goods

14-1. The site of the exhibition is not a bonded exhibition hall. Exhibitors intending to exhibit goods shipped from overseas must first finalize appropriate legal procedures (such as using an ATA carnet) before bringing in the goods to the exhibition hall.

15. Miscellaneous

15-1. The Exhibitor shall comply with the Personal Information Protection Act and related laws and regulations, and take appropriate and legitimate measures when obtaining personal information through its exhibit, etc.
15-2. Liability regarding problems or commercial transactions arising between the Exhibitor and visitors during the period the exhibition is held shall remain with the parties involved, and the Organizer shall not become involved in any way.
15-3. The Exhibitor or its main shareholders and investors shall manifestly state and guarantee that none of them is a member of an antisocial force (including member or associate member of an organized group of gangsters, corporate racketeer, member of a gang pretending to be social activists, or member of a crime-related specialist gang, etc.).
15-4. The Exhibitor shall concur that the Tokyo District Court is the agreed exclusive court of jurisdiction in the first instance in any dispute arising in regard to these Exhibit Rules, etc.
15-5. When the Organizer deems it necessary, it may amend these Exhibit Rules, etc. of the exhibition at any time without advance notification of the Exhibitor.